



Town of Fairfax
Select Board Meeting
June 15, 2020, – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steve Cormier; Chair, Sheri Rainville; Vice-Chair, Stephen Bessette, Duane Leach & Randy DeVine

Public Present: Scott Hicks, Owen Senesac, Robbie Rodimer, Barb Murphy, Kevin Marvin, Christine Brown, Martha Hanson, Robert Revoir, Catherine Dimitruk and Stephanie Lacayo,

Employees Present: Brad Docheff (Town Manager), Debbie Woodward

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Announcements/Additions & Deletions: None

Minutes:

6-1-2020 S. Bessette made the motion to accept the minutes as written, seconded by Duane, all in favor.

6-8-20 Sheri made the motion to accept the minutes as written, seconded by S. Bessette, all in favor.

Accounts Payable & Payroll Warrants:

6-8-2020 The Town and Utility warrants were reviewed by Duane.

6-15-2020 The Town warrants were reviewed by S. Cormier; Utility warrants were reviewed by Sheri.

Public Forum: None

Correspondence: None

Proposed Verizon Land Lease; Selectboard Vote: (As a reminder S. Bessette has recused himself) S. Cormier announced any conversation concerning this matter will be with the participating Selectboard Members only. No questions or comments were raised. S. Cormier then stated that each vote will be by roll call. It is important that residents are informed how members voted.

Sheri made the motion to authorize the Town Manger to sign the Land Lease Agreement with Verizon, seconded by Duane.

Roll call to vote yes or no for the above motion,

Sheri, yes, Duane yes, Randy yes, S. Cormier Yes

Motion so moved,

The next step will be for Verizon to go through the Public Service Board Section 248 proceedings which includes review by ANR (Agency of Natural Resources). Property abutters can file with ANR with any concerns.

S. Cormier thanked the board for the months and hours of conversation and information heard to get to this point.

Deb Woodward, TC Treasurer; FY2021 Line of Credit/Notes/Control

- Tax Anticipation Note Line of Credit in the amount of \$1,174,100 at 1.32% interest rate. Effective 7-1-2020.

Sheri made the motion to accept the Tax Anticipation LOC, seconded by Randy, all in favor.

- **Current Expense Line of Credit** in the amount of \$385,000 at 1.32% interest rate.

S. Bessette made the motion to accept the Current Expense LOC, seconded by Duane, all in favor.

- **Grant Anticipation Note Line of Credit** in the amount of \$235,000 at 1.32% interest rate. This money will be used to replace the Shepardson Hollow Bridge, until we are reimbursed by Grant monies.

Sheri made the motion to accept the Grant Anticipation Note LOC, seconded by S. Bessette, all in favor.

- **Internal Financial Controls Checklist for Municipalities.** This is a yearly internal document of controls.

S. Bessette made the motion to authorize the Selectboard Chair (S. Cormier) to sign the document, seconded by Sheri, all in favor.

A.M. Peisch; Audit Services Proposal

This agreement will allow A.M. Peisch to perform the FY2020 audit.

Randy made the motion to authorize S. Cormier to sign the agreement, seconded by S. Bessette, all in favor.

Franklin County Sheriff; Contract Renewal

Sheri made the motion to renew the contract as written from July 1, 2020 to June 30, 2021 seconded by Randy.

Brad brought attention to the comment in the group chat concerning public input regarding the Verizon Land Lease. S. Cormier replied that he had spoken with each board member and each member was confident with their position after 6 ½ hours of meetings, speaking with individuals and emails, and that it was time for the board to vote on this matter.

Town Manager updates:

- LCATV channels are changing with the new program guide. The channels are going from 15, 15 & 17 to 1075 Public Access, 1085 Government Access and 1095 for Education Access.
- Employee wage chart, a few spelling corrections will be made, other than that, these wages are based on the passed budget and Town Manager recommendations. Payroll raises will begin with the first payroll check in July.
- Casella has started their informational campaign, starting July 1st food scraps can no longer into the trash. Trash will continue to be picked up weekly, where recycle and food waste will alternate weekly. The Casella Waste Wizard app/collection calendar is now available on the town webpage.
- 4th of July will bring Fireworks in the park as well as the Reverse Parade. These will be social distance events with more detail coming from the Recreation Dept.
- The TAP grand funding has been authorized for the Sidewalk Phases 2 & 3.
- Fairfax welcome banners have been ordered. These will be hung along the utility poles in the Village.

Other Business:

Thank you to Duane Leach for hanging the Senior banners around the village. They look great.

Randy would like to recognize Saturday's HHW day was a tremendous event. Casella and crew did an awesome job getting customers in and out.

Adjournment:

At 7:47 S. Bessette made the motion to adjourn, seconded by Randy , all in favor.

The minutes were respectfully submitted by Amy Sears; Administrative Assistant.

Steven Cormier
Selectboard Chair

** This meeting was held virtual through Zoom. Randy participated via phone.